**FBE LEEDS BRANCH AGM**

**Monday 22 March 2021**

**Conference Call 5pm**

**AGENDA**

1. **Introductions;**
2. **Apologies for Absence;**
3. **2020 AGM**
   1. Approval of minutes from previous AGM
4. **Reports;**
   1. Chairman;
   2. Treasurer;
   3. Membership;
   4. Communications and Social Media;
5. **Election of Officers**
   1. Chair;
   2. Vice Chair;
   3. Treasurer;
   4. Secretary;
   5. Membership;
   6. Honorary Branch Accounts Verifier;
   7. Events Coordinator;
   8. Communications & Social Media;
   9. Social Secretary;
   10. Committee Members;
6. **Consideration and Approval of the Branch Licence Agreement**
   1. Version to be approved is dated 1 September 2020.
7. **Forthcoming Events**
8. **Date of Next Meeting**
   1. Committee;
   2. 2022 AGM;
9. **AOB**