**FBE LEEDS BRANCH AGM**

**Monday 22 March 2021**

**Conference Call 5pm**

**AGENDA**

1. **Introductions;**
2. **Apologies for Absence;**
3. **2020 AGM**
	1. Approval of minutes from previous AGM
4. **Reports;**
	1. Chairman;
	2. Treasurer;
	3. Membership;
	4. Communications and Social Media;
5. **Election of Officers**
	1. Chair;
	2. Vice Chair;
	3. Treasurer;
	4. Secretary;
	5. Membership;
	6. Honorary Branch Accounts Verifier;
	7. Events Coordinator;
	8. Communications & Social Media;
	9. Social Secretary;
	10. Committee Members;
6. **Consideration and Approval of the Branch Licence Agreement**
	1. Version to be approved is dated 1 September 2020.
7. **Forthcoming Events**
8. **Date of Next Meeting**
	1. Committee;
	2. 2022 AGM;
9. **AOB**